EXHIBIT 10

Standard Form 52
Rev 7/91
U.S. Office of Personnel Management
Guide to Processing Personnel Actions, Chapter 4

REQUEST FOR PERSONNEL ACTION

PART A - Requesting Office (Also complete Part B, Items 1,7-22,32,33,36 and 39)

1. Actions Requested	2. Request Number
Hire	040196
3. For Additional Information Call (Name and Telephone Number)	4. Proposed Eff. Date
	01-23-2005

5. Action Requested By (Typed Name, Title, Signature, and Request Date)	6. Action Authorized By (Typed Name, Title, Signature, and Date)
Preece,Charlotte P 12-29-2004 ASST DIR FDT/SR SPECLST	

PART B - For Preparation of SF 50 (Use only codes in The Guide to Personnel Data Standardization; all dates in month-day-year order.)

1. Name (Last, First, Middle)	2. Social Security Number	3. Date of Birth	4. Effective Date
Rollins,John Wesley	[redacted]	[redacted]	02-06-2005

FIRST ACTION		SECOND ACTION	
5-A. Code: 173	5-B. Nature of Action: Exc Appt-Cond	6-A. Code:	6-B. Nature of Action:
5-C. Code: Z03	5-D. Legal Authority: Title II, U.S. Code	6-C. Code:	6-D. Legal Authority:
5-E. Code:	5-F. Legal Authority: CREA Article VII	6-E. Code:	6-F. Legal Authority:

7. FROM: Position Title and Number	15. TO: Position Title and Number
	SOCIAL SCIENCE ANALYST JC:004750 Position: 00004330

8.Pay Plan	9.Occ. Code	10.Grade/Lvl	11.Step/Rate	12.Tot. Salary	13.Pay Basis	16.Pay Plan	17.Occ. Code	18.Grade/Lvl	19.Step/Rate	20.Tot. Salary/Award	21.Pay Basis
						GS	0101	15	10	$135,136.00	PA

12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay
				$116,517.00	$18,619.00	$135,136.00	$0

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization
	Library of Congress Congressional Research Service Foreign Affairs, Defense, and Trade Div WASHINGTON DC USA

EMPLOYEE DATA

23. Veterans Preference	24. Tenure	25. Agency Use	26. Veterans Preference for RIF
1 (1-None, 2-5 Point, 3-10 Point/Disability, 4-10 Point/Compensable, 5-10 Point/Other, 6-10 Point/Compensable/30%)	0 (0-None, 1-Permanent, 2-Conditional, 3-Indefinite)	07 Expt-Condi	YES: , NO: X

27. FEGLI	28. Annuitant Indicator	29. Pay Rate Determinant
Z5 Basic+B(5x)+A+C(5x)	9 Not Applicable	0 Regular Rate - 0

30. Retirement Plan	31. Service Comp. Date (Leave)	32. Work Schedule	33. Part-Time Hours Per Biweekly Pay Period
K FERS and FICA	05-31-1993	F Full Time	

POSITION DATA

34. Position Occupied	35. FLSA Category	36. Appropriation Code	37. Bargaining Unit Status
2 (1-Competitive Service, 2-Excepted Service, 3-SES General, 4-SES Career Reserved)	E (E-Exempt, N-Nonexempt)	270101	0075

38. Duty Station Code	39. Duty Station (City-County-State or Overseas Location)
110010001	WASHINGTON DIST COLUMBIA DC USA

40. Leave Category	41. SCD WGI	42. SCD FED	43. SCD RIF	44. Organization Structure
6	02-06-2005	05-31-1993	05-31-1993	921411AE 70 00 0005 00 00 0000

45. Educational Level	46. Yr. Degree Attained	47. Acad. Discipl.	48. Functional Class	49. Citizenship	50. Veterans Status	51. Supervisory Status
15	2001	220101	00	1 (1-USA 8-Other)	X Non Vet	8 Other

PART C - Reviews and Approvals (Not to be used by requesting office.)

1. Office/Function	Initials/Signature	Date	1. Office/Function	Initials/Signature	Date
A. Service Unit	Kames,Nancy S	01-04-2005	D. Chief Opers	Hanratty,Dennis M	01-12-2005
B. BUDGET OFF	Jones,Jessie Louise	01-05-2005	E. OFFICE OF	Jenkins,Jo Ann C	01-13-2005
C. PERSONNEL	Dixon,Ivy C	01-12-2005	F. OFFICE OF	Scott,Donald L	01-13-2005

2. Approval: I certify that the information entered on this form is accurate and the proprosed action is in compliance with statutory and regulatory requirements	Signature	Approval Date
	Duarte,Gloria D HUMAN RESOURCES SPECIALIST	02-26-2005

CONTINUED ON REVERSE SIDE OVER Editions Prior to 7/91 Are Not Usable After 6/30/93

Name: Rollins,John Wesley PAR Number: 040196

PART D - Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement? If ""YES"", please state these facts on a separate sheet and attach to SF52). ☐ YES ☐ NO

Merit Employment
Transfer from Dept of Homeland Security; no break in service. SF 50 attached to PAR. Accounting code: 52701050A; Budget no.: 3084. Section: Foreign Policy Management & Global Issues Section. Avue.

PART E - Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.
This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 abd 3301 authorize OPM and agencies to issue regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administation of unemployment compensation programs.
The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; (3) any unemployment compensation benefits to which you may be entitled.

1. Reasons for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations.
Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, ZIP Code)

PART F - Remarks for SF 50

- SELECTED FROM 040196 DATED 12/29-04.

- APPOINTMENT AFFIDAVIT EXECUTED